PFO General Meeting Agenda

Date: March 1, 2017 Time: 2:45 P. M. Location: W. P. E. Auditorium

1. Call to Order: Welcome attendees

2. Minutes: Review and approval of minutes from February 2, 2017

3. Reports

President’s Report

- Yankee Candle is the Spring Fundraiser from February 27th until March 13th
- W.P. Spirit Wear orders were delivered last week but there were issues with them
- Box Tops: March 1st is the last submission until November
- Jog-A-Thon: Should it be a reoccurring event and comments/suggestions for improving said event
- Donation List updates
- School Open House (Friday, March 24th at 5 P.M.): PFO Agenda will include Jog-A-Thon numbers and monies received, items purchased for teachers and PFO Board nominations
- Open House food fundraiser choices for the evening includes Sorrentos, Prontos, and selling slices of pizzas during the event
- Volunteering and open PFO Positions needs to be filled
- Coastal Grant update and special thanks to Marisa Vattuone for working diligently on obtaining the grant

Treasurer’s Report

Principal/Teacher’s Report

Yearbook Chair
Yearbook update and vote on a theme for the yearbook cover competition

4. Open Discussion

Book Fair
Book Fair Set-up is on March 15th and Preview days will be on March 16th and March 17th. Book Fair will be open for the public on March 20th until March 24th. Volunteers will be needed for all days, please sign-up at http://signup.com/go/ppzSX4. For any questions, please contact Tamara Hovind at tlh3577@lausd.net or call (310) 971-8588.
5. Business

- Discuss, Vote and Approve an Event for the Cabrillo Marina Reception Hall scheduled for April 28th (Friday). Final choices include Parents Night Out and Volunteer Appreciation Dinner

- PFO Board Members: Discuss, Vote and Approve 5th Graders Chipotle Night Fundraiser scheduled for March 26th (Sunday)

6. Important Dates

February 27 to March 13 – Yankee Candle March 15 – Chess Tutors
March 1 – Chess Tutors March 20 to 24 – Book Fair
Box Tops Due March 21 – Early Out Tuesday
Announcement March 24 – School Science Fair
March 7 – Early Out Tuesday Shortened Day Schedule
March 8 – Chess Tutors School Open House
March 14 – Early Out Tuesday PFO Meeting @ 5 P.M.

7. Next Meeting: March 24, 2017 (Friday) at 5 P.M. in the Auditorium during Open House

8. Adjournment